



REGULATION 38 FILE

INFORMATION REQUIRED

QUOTATION

- Specification / equipment schedules
- Tender / Construction Drawings
- Trade list
- Format: PDF, Hard Copy, Combined

TECHNICAL AUTHORIZING

- As Installed Drawings
- Date of Occupation
- Deadline date
- Fire Strategy Report
- Escape Routes and Plans
- Fire Separating Elements
- Fire Door Locations and Schedule
- Fire Alarm System Details
- Emergency Lighting Details
- Fire Fighting Equipment
- Certificates - unless we are collating

* SUPPORTING DOCUMENTATION *

Our technical writing and engineering team can provide supporting documentation if required

AS INSTALLED DRAWINGS

- Drawing Mark Ups (PDF or photo)
- Current Revision CAD drawings

NUCLEUS: WORKFLOW

QUOTE STAGE

SUBMITTED

Request a quote by providing drawings, specifications, and equipment schedules.

QUOTED

ACCEPTED

Review and accept your quote, and upload additional files needed for production.

PROJECT STAGE

WAITING

D&A review documents and advise any additional information needed

DRAFT DUE

Our in-house Technical Writers prepare the documentation

DRAFT ISSUED

DRAFT documentation issued. View supporting file received and required, request updates

NEED CLARIFICATION?



Your dedicated point of contact, **Client Coordinator**, is here, ready to support and guide you on documents or details required, every step of the way.