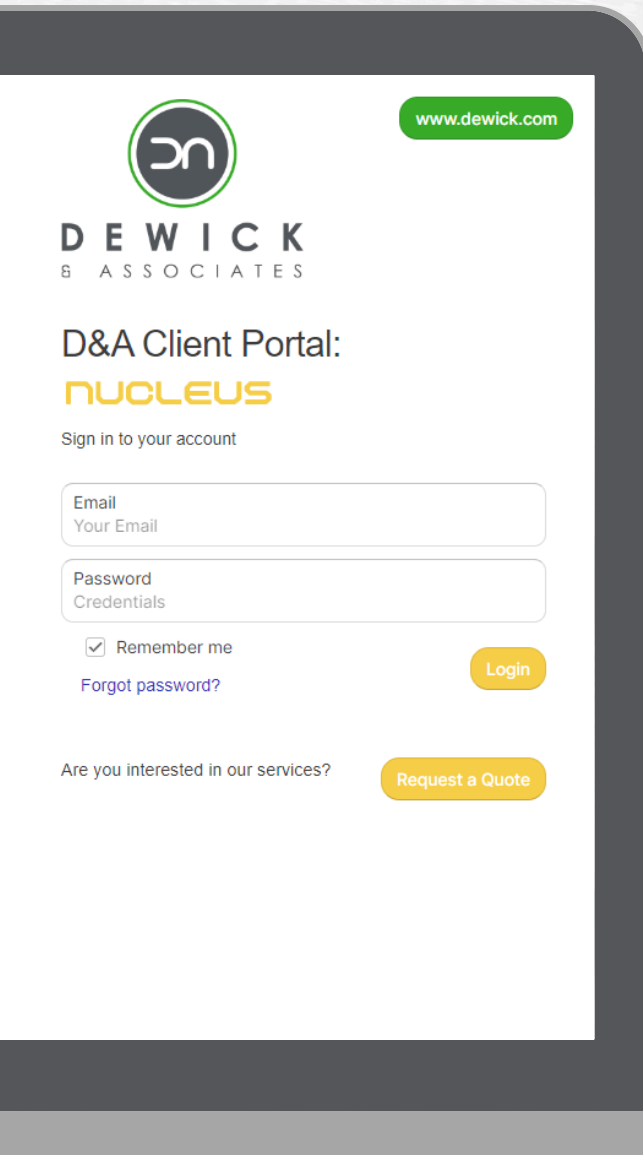




NUCLEUS: OVERVIEW

Welcome to **nucleus!** A project portal designed for you, our clients, to enable full insight into the status of your project, information provided and anything outstanding.



01

REQUEST QUOTE

Upload your drawings and specification to your personalised dashboard, your Client Coordinator will provide you with a quote.

02

REVIEW & ACCEPT

Review and accept your quote online. Upload your PO, tech data and additional documentation needed prior to production.

03

DRAFT DUE

While you focus on onsite tasks, D&A's Technical Writers will be diligently preparing your documentation.

04

DRAFT ISSUED

Your draft will be ready to download as a PDF with an overview of the final supporting documentation provided such as As Installed Drawings, commissioning / test results and certificates.

YOUR CLIENT COORDINATOR

Don't forget, your Client Coordinator will still quote and lead your project. They provide the personal touch and expertise that technology can't replace, ensuring your needs are always met.

NUCLEUS – FAQ

Welcome to **nucleus** FAQ brochure, your key resource for understanding our efficient project portal designed specifically for contractors. At D&A, we focus construction documentation and have developed an online portal that facilitates a seamless link between you and your handover materials, allowing you to track and manage all your construction documentation in real-time.

▶ Why an online platform?

With 15 years of experience in providing construction documentation, we've pinpointed the main challenges in the process and created a customized portal that allows you to easily visualize and access everything you need, eliminating the hassle of endless emails and consolidating everything in one place.

▶ What if I encounter difficulties accessing and navigating nucleus?

If you encounter any issues, please email your Client Coordinator detailing the problem and attach any screen shots of the issue. We're here to help streamline the process for you.

▶ Is my Client Coordinator still available?

Absolutely! Your Client Coordinator will continue to handle quoting and organising your documents and ensuring our technical writers have all the correct information, but this platform enables you to visualize everything and keeps your inbox clutter-free. Rest assured, your Client Coordinator is always just a phone call away!

▶ Can I upload documents at any time?

Of Course! Our platform allows for 24/7 document submission, providing flexibility to meet deadlines on your schedule.

▶ Is there a limit to file sizes for uploads?

No, our platform accommodates uploads of all sizes, ensuring you can submit documents without constraints.

▶ Can I request a review or provide comment?

If you require a review of your documentation, simply send it to your assigned Client Coordinator. They will ensure your documentation is reassessed promptly. Please note that **nucleus** will soon feature an update to streamline the review process.

▶ How will I be notified of updates within nucleus?

You will receive email notifications for all important updates within Nucleus, including quote reviews, status changes, and any new features or enhancements. These emails will keep you informed so you can take timely action when needed.

NUCLEUS:
OUR BESPOKE CLIENT PORTAL

**Mechanical | Electrical | General Contractors | Hydraulic | Fire
O&M Manuals | Compliance | Builders | Commissioning | Drafting | Defence**